

# TRINITY LABAN CONSERVATOIRE OF MUSIC & DANCE

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## PROFESSORIAL STAFF – ACADEMIC STUDIES (Music) (Part-time, HPT, Fixed Term - Maternity Cover)

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**PROFESSORIAL STAFF (Music) – ACADEMIC STUDIES; Music History in Context/CPMM (Maternity Cover) Contract: Part-time, Hourly-Paid Teacher, Maternity Cover, Fixed Term from September 2020 to January 2021, Salary (Including LWA): £51.45 - £60.40 per hour**

Trinity Laban Conservatoire of Music and Dance is a forward thinking, contemporary and world-class Higher Education Institution with a vision to redefine the conservatoire for the 21<sup>st</sup> century. At the leading edge of music and dance training, it provides specialist education of the highest quality, which reflects the increasingly collaborative world of artistic practice. The Faculty of Music accounts for over 600 of the higher education (HE) students within Trinity Laban and delivers programmes of study for students from pre-degree to doctoral levels through an innovative combination of practical and academic studies through which it seeks to impart in its students the skills needed for a dynamic and sustainable career in the music profession.

Integral to the Faculty of Music are the learning opportunities provided by the Academic Studies Department, who deliver core academic and vocational learning across all programmes of study within the Faculty. The team of Academic Studies teaching staff – many of whom also contribute to instrumental/vocal/composition teaching within the Faculty – each exemplify the multi-faceted skillset of modern musicians and thus provide important exemplars for students.

The Faculty of Music seeks to appoint a suitably qualified candidate to a part-time, hourly-paid fixed term maternity cover teaching position from September 2020 to January 2021. The successful candidate will have expertise in the field of historical musicology and will be expected to contribute to the development and delivery of music history/context (long 19<sup>th</sup> and 20<sup>th</sup> centuries along with Medieval and Renaissance) at undergraduate level.

Subject to enrolment numbers, there is also an opportunity for the successful candidate to provide online tutorial support for the Faculty's Certificate: The Practice of Music Making programme on a part-time, hourly paid fixed term maternity cover basis from September 2020 to January 2021. The tutorial staff form the primary source of support for students, making contact at key points in their study, helping students understand programme material, marking and providing feedback on assignments, and helping them prepare for their end of programme personal project. The Certificate is a one-year 60-credit Level 6 (undergraduate) programme developed by Trinity Laban in partnership with the Open University. It offers adults with a passion for music the opportunity to develop their practical music making and performance skills. It is delivered through distance (online) learning plus a residential learning week at Trinity Laban's World Heritage Site home in Greenwich. The Certificate is available as a stand-alone programme, but can also count towards degree study with the Open University. Further information can be found at: <http://www.trinitylaban.ac.uk/study/music/certificate-the-practice-of-music-making>

Educated to a PhD degree-level, you will have proven higher music education teaching experience, strong research interests, outstanding communication and organisational abilities, excellent IT skills and the capability to deal with a busy and varied workload, within a highly creative environment.

If you think this might be just the job for you, please register an account with our eRecruitment system (or login if you have an account). **Please then attach your CV and cover letter detailing how you meet the criteria from the person specification to the online application form using the following link <https://jobs.trinitylaban.ac.uk/>**

**Closing Date: 23.59 BST, Wednesday 3<sup>rd</sup> June 2020 (No agencies)**

**Interview Date: w/c 15<sup>th</sup> June 2020 (to take place virtually)**

For any queries about this position that are not covered within the job pack, please email [staffrecruitment@trinitylaban.ac.uk](mailto:staffrecruitment@trinitylaban.ac.uk) or call Thea Lillis, HR Officer, on 020 305 4382.

## **JOB DESCRIPTION**

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**Post:** **Professorial Staff – Academic Studies (Music) Maternity Cover**

**Department:** Faculty of Music

**Reporting to:** Assistant Director of Music

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## **MAIN DUTIES AND RESPONSIBILITIES**

### **Teaching**

You will:

- Teach modules/components in the areas of music history/context;
- Provide flexible tutorial support and appropriate learning opportunities for the Level 6 undergraduate distance learning programme, the Certificate: The Practice of Music Making as directed by the Programme Leader: CPMM;
- Utilise innovative approaches to learning and teaching, taking account of student centred and research-informed approaches including PaR;
- Develop pedagogic materials for inclusion within the Institutional VLE (Moodle) in support of relevant module/component learning opportunities;
- Be involved in the assessment of course work;
- Contribute to the review of modules/components and programmes and quality assurance mechanisms;
- Maintain an active interest in pedagogic innovations in relation to both relevant module/component subject areas and music / education in general, keeping up-to-date with the teaching methods, standards and content of studies within other comparable institutions both within the UK and overseas.

### **Administration**

You will:

- Contribute to the administrative process of the Faculty, and as appropriate, of the wider Conservatoire;
- Exercise initiative within assigned tasks and execute tasks within a timely manner;
- Organise your own work effectively, prioritising as appropriate;
- Undertake more demanding responsibilities as appropriate;

**THE POST HOLDER MUST:**

- At all times be committed to Trinity Laban's Equality and Diversity Policy.
- Adhere to all policies and procedures relating to Health and Safety in the workplace.
- Promote the profile and image of the Department, the Faculty of Music's portfolio of programme offerings and the Conservatoire wherever possible;

**CONSERVATOIRE VALUES:**

- All staff are expected to operate in line with Trinity Laban's Terms and Conditions for staff, which set out the principles of how we work together. More information about the Conservatoire's vision, mission and values is available at:  
<https://www.trinitylaban.ac.uk/about-us/governance/our-vision>

**Trinity Laban has a no smoking policy on its premises.**

*The above list is not exclusive or exhaustive and the post holder will be required to undertake such duties as may reasonably be expected within the scope and grading of the post. All members of staff are required to be professional, co-operative and flexible in line with the needs of the Conservatoire.*

**PERSON SPECIFICATION: PROFESSORIAL STAFF – ACADEMIC STUDIES (MUSIC)/CPMM**

Criteria	Specification	E/D	Measured By
<b>Education/Qualifications</b>	PhD or equivalent qualification	Essential	Application
	HE Teaching Qualification or other equivalent accreditation	Desirable	Application
<b>Experience</b>			
<b>Experience</b>	Relevant subject expertise/professional experience	Essential	Application
	Versatile and creative music educator, with experience of music teaching and/or examining at a range of levels and/or in a range of environments within the Higher Education sector	Essential	Application
	Active research profile in a relevant/related area/discipline (practice, pedagogy, musicology, etc.)	Essential	Application
	Established and current academic and/or professional performance/composition profile	Essential	Application
	Module/component leadership within a higher music education context (e.g. leadership of an area of study &/or a component/module within an HE degree/diploma programme)	Desirable	Application
<b>Knowledge or Understanding</b>			
<b>Knowledge or Understanding</b>	Demonstrable interest in curriculum development and knowledge of enhancement-led approaches to teaching delivery	Essential	Application, Interview
	Knowledge of standard processes and expectations of the higher education sector, including matters relating to learning and teaching, quality assurance and the facilitation of student-centred learning	Essential	Interview
<b>Skills and Abilities</b>			
<b>Skills and Abilities</b>	Ability to utilise a range of IT systems/resources (including VLE systems such as Moodle) confidently and to good effect in relation to communication and in support of pedagogy	Essential	Interview
	Ability to plan and deliver coherent and appropriate programmes of learning, including relevant formative and summative assessment activities	Essential	Application
	Ability to evidence a research-informed approach to teaching in their specialist subject area	Desirable	Interview
	Excellent communication skills (written and oral), including ability to operate as part of a team through consultation, co-operation and evidencing mutual professional respect	Essential	Interview
	Experience of working with a range of learners including those from low socio-economic and/or educationally disadvantaged and/or culturally	Essential	Application, Interview

	diverse backgrounds		
<b>Personal Qualities</b>	Ability to establish and maintain effective relationships at all levels and in particular to inspire and motivate students	Essential	Interview
	Self-motivated, systematic and flexible worker, able to use time efficiently, meet priorities and deadlines and act on their own initiative when necessary	Essential	Interview
	Evident record of relevant professional development and commitment to a continuing professional development profile	Essential	Interview

**Please note:**

**Applicants for this role must be eligible to work legally in the United Kingdom. If you do not have the necessary permissions to do so, unfortunately we are unable to consider your application.**

## CONDITIONS OF SERVICE – SUMMARY

<b>Contract:</b>	Part time, Hourly Paid, Fixed Term Maternity Cover Sept 2020-Jan 2021
<b>Hours:</b>	Subject to agreement
<b>Location:</b>	You will be based at the Faculty of Music (King Charles Court, Old Royal collage but may also be required to work at the Faculty of Dance (Laban building, Creekside).
<b>Salary:</b>	Grade 7, Incremental Points 30 – 36, £51.45 - £60.40 per hour dependent on experience. Salaries are paid on the last working day of the month into bank or building society accounts
<b>Pension Schemes:</b>	The successful candidates will be auto-enrolled in to The Teachers' Pension. Employee contributions are dependent on their monthly salary. The Conservatoire currently pays the Employers contribution at the rate of 16.48% of pensionable salary.
<b>Sick Pay:</b>	Trinity Laban operates the Statutory Sick Pay Scheme.
<b>Staff Development:</b>	A range of Staff Development opportunities are available.
<b>Library:</b>	The Laban Library & Archive (Faculty of Dance) and the Jerwood Library of the Performing Arts (Faculty of Music) are available for use.
<b>Car Parking:</b>	Car parking may be available at the King Charles Court site, but is subject to prior booking.
<b>Cycle to Work:</b>	A cycle to work scheme is operated.
<b>Give as you earn</b>	A give as you earn scheme is operated.
<b>Cafeteria:</b>	Our Cafeterias/Licensed Bars at both sites serve a range of hot and cold drinks and snacks.
<b>Events:</b>	There is a wide range of music and dance performances each week, many of which are free to members of staff.
<b>Classes:</b>	Reduced rates access to Adult Classes.
<b>Eye Care:</b>	Vouchers for eye tests are available for VDU users.
<b>Health:</b>	Reduced rates for Health services and access to the Cash 4 Health plan. Details are available from the Health Department.

## **INFORMATION ON TRINITY LABAN CONSERVATOIRE OF MUSIC AND DANCE**

Trinity Laban Conservatoire of Music and Dance is the UK's only conservatoire of music and contemporary dance. The unequalled expertise and experience of its staff, and its world class facilities housed in landmark buildings, put Trinity Laban at the forefront of vocational training in music, musical theatre, and dance.

Our history goes back to 1872 with the founding of Trinity College of Music in London. Trinity College of Music merged with Laban (founded in 1946) in 2005 to create Trinity Laban, now home to a creative and cosmopolitan community of students, teachers and researchers from around the globe.

We have a reputation for innovation and forward-thinking, and are focused on training students for life-long careers in our art forms. Each year we welcome over 1,000 students from over 60 countries to follow undergraduate, postgraduate and research programmes. Thousands more people enjoy music, dance and health activities as part of our lively performance and outreach programmes.

Our unrivalled roster of teaching staff includes respected academics, performers, composers and choreographers. Many of them are active researchers who push at the boundaries of their art forms, and extend our understanding of artistic and educational practice. We also welcome leading visiting artists, ensembles and companies from around the world, so our students benefit from working directly with today's top performers.

We work together in a number of outstanding locations, including the 17<sup>th</sup>-century Old Royal Naval College at Greenwich (a World Heritage Site), the Stirling Prize-winning Laban Building in Deptford, and the magnificent Grade II listed Blackheath Halls. Our world-class facilities include state-of-the-art practice rooms and dance studios, flexible performance spaces and internationally famous libraries. Students also have access to the cultural wealth of London, and regularly perform at its leading venues.

To find out more, visit [trinitylaban.ac.uk](http://trinitylaban.ac.uk)